

**POLICY FOR HONORARY STREET
NAME DESIGNATION**
(Revised January 2010)

Eligibility: Honorary street name designations will be limited to individuals, organizations, entities and events of local significance for Champaign.

Process:

1. Requestors must complete the attached application form and present it to the Mayor or City Council Member.
2. If five (5) Council Members support the consideration of the request, it will be scheduled for review at a City Council Study Session.
3. The Public Works Department will review the request to provide a cost estimate for Council consideration.
4. If the designation is recommended in Study Session, a Council Bill will be prepared for the next regular Council agenda.
5. Public Works will make and install the signs within thirty (30) days of Council approval.
6. The City replaces street name signs on an approximate ten (10) year cycle. Honorary street name designations will be reviewed and considered by Council for continuation every ten (10) years.
7. Honorary street name designations approved by Council will be limited to twelve (12) per year.



REQUEST FOR HONORARY STREET NAME DESIGNATION

Applicant Name: _____

Applicant Address: _____

Applicant Telephone: _____

Daytime

Evening

1. Honorary street names are restricted to:

Individuals

Organizations

Entities

Events

Of local significance to Champaign

A. For whom/what are you recommending this designation?

B. What is the reason for this recommendation? (Applicants should complete a short essay of approximately 500 words that provides justification for the proposed honorary designation. The completed essay should be attached to this application form.)

2. Location of Proposed honorary street name designation:

A. Street Name _____

B. between _____ and _____

OR

all of the street _____

C. What is the proposed designation?

Please complete and mail the attached form to:

Office of the Mayor
City of Champaign
102 North Neil Street
Champaign, IL 61820

or to any member of the Champaign City Council