

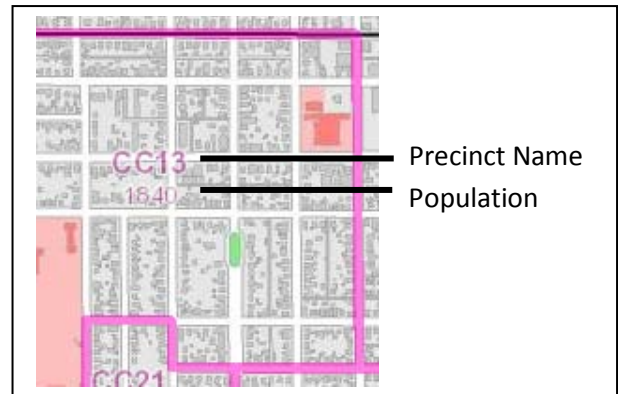
Champaign City Council Redistricting 2011

Web-Map Instructions

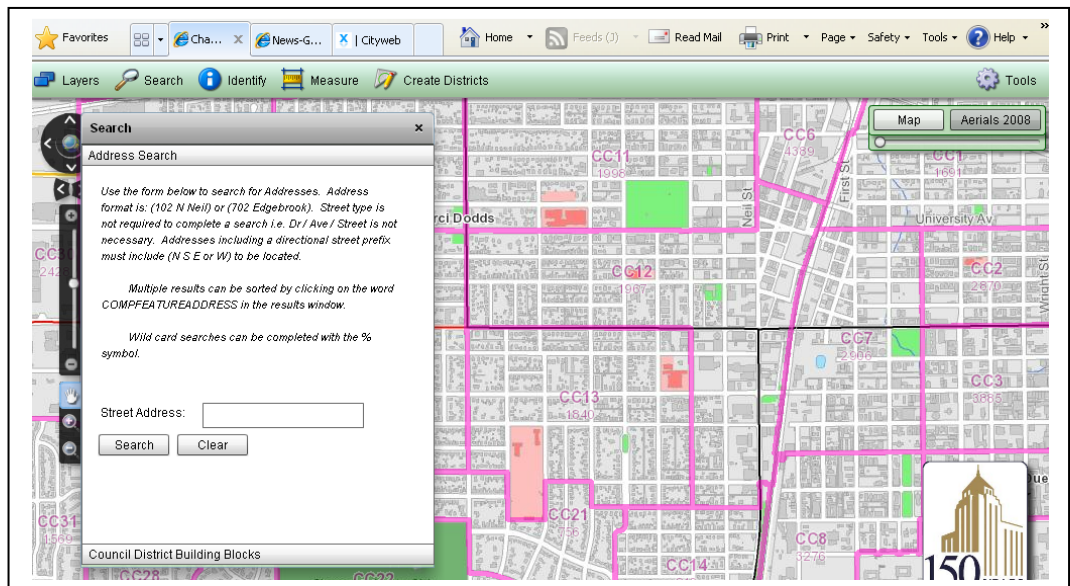


Getting Started:

- Click on the 'Layers' menu on the upper left hand side, select 'Council Members – 2011' and 'District Building Blocks – 2011.'
- To make the layers lighter or darker, adjust the transparency using the sliding scale on the right.
- To see the current City Council districts, select 'Council Districts – 2008.'
- The building blocks are labeled with the precinct name, for example, CC6. Beneath the label is the population of the precinct (*left*). *Note: You will need to exit the layers menu and zoom in to see labels.*
- To see the aerial photograph of the City, click 'Aerials 2008' on the upper right hand side. To make the aerial photo lighter or darker, adjust the scale that drops down when the mouse is held over the 'Aerials 2008' button.



- To zoom in, use the + and – bar on the left hand side of the screen. To pan or move the map, use the hand tool.
- To find your address, click on the 'Search' tool. Type in your street address and



click 'Search' in the drop down menu. Double click on the address when it appears. An information box will appear with your current Council district, your City Council representative, voting precinct and more. Note the name of the building block your address is in. Close the search menu.

Creating Your Map:

- Use the zoom and pan tools on the left hand side to select your starting view.
- To create your map, click on 'Create Districts' on the center of the upper toolbar.
- From the 'Districts' drop down menu, select the district number that you would like to create.

- Current Council Districts:
 - Kyles – District 1
 - LaDue – District 2
 - Dodds – District 3
 - Harrison – District 4
 - Faraci – District 5
- To select a building block for a district, click on the map, inside the building block you are interested in. The building block you select will be filled in with color. A running tally of the population in that district will appear.
- The target population for each district is **16,211**.
- To clear the most recently selected building block, click the ‘Clear Last Building Block’ button.
- To designate the selected building blocks as a Council District, click ‘Create District.’
- Select ‘Save’ at the bottom of the menu. You may enter your name and address or you may submit the map anonymously. Click on the map to center the map in the print preview window. Select ‘Save PDF.’ Save the map on your computer in a convenient location. You may also want to print a copy of the map.
- The table of demographic data for each district will save or print as page 2 of the map.

Submitting Your Map:

- There are three ways to submit your proposed Council district map.
 1. To submit the map(s) using postal mail. To print your map, click on ‘Tool’ on the upper right hand side. Click ‘Print’ from drop down menu. Click on the map to center it in the print preview window. The map(s) must be submitted IN COLOR. Please mail to:

Marilyn Banks, City Clerk
Attn: Redistricting
102 N. Neil Street
Champaign, IL 61821
 2. To submit the map via e-mail, save the map as a *.pdf* on your computer in a convenient location (see above). Then, click on ‘Create Districts’ on the menu bar. Select ‘E-Mail’ at the bottom of the menu. Attach the *.pdf* file to the e-mail.
 - If a blank e-mail does not pop up, open a new e-mail in a separate window and attach the map file. Send the e-mail to: CityClerk@ci.champaign.il.us
 3. To submit the map in-person, drop the map in the box at the City Building. The box will be located on the second floor in the Finance Department. Maps must be submitted IN COLOR.

City Building
102 N. Neil Street
Champaign, IL 61821